

**Instructional, Student Success, and Enrollment Services**  
**Meeting Minutes**  
**March 20, 2019**

Present: B. Bates, A. Cederberg, D. Coates, C. Colella, M. Collins, L. Cosby, L. Depta, G. Fredericks, C. Gibson, A. Marsh-Peek, K. Miller, E. Pauken, B. Taraskiewicz, M. Walters, T. Welsh  
Absent: EJ Bast, P. Eagan, T. Hamann, B. Hay, P. Henning, S. Hubbell, C. Jbara, K. Johnson, D. Lindsley, B. Lueth, D. Miller, D. Mondoux, M. Pauken, B. Reynolds, L. Thomas

1. Call to Order: The meeting was called to order at 8:30 a.m.
2. Meeting Minutes of February 20, 2019: The meeting minutes of February 20, 2019 were approved as distributed.
3. Business
  - 3.1 Engagement & Retention Discussion & Group Exercise “Cultivating Trust” – Postponed to May 15, 2019
4. Issues and Concerns
  - 4.1 D. Coates brought forward a concern from high school partners regarding KVCCs emergency management procedures noting K-12 partners are asking how they can be informed.
5. Departmental Updates
  - 5.1 G. Fredericks reported on Planting the Seeds of Pedagogy scheduled for this Friday, March 22<sup>nd</sup> from 8:00 a.m. to 1:00 p.m. and updated the group on the Learning Management System review.
  - 5.2 B. Bates reported on upcoming events.
  - 5.3 L. Coby reported on upcoming events and provided the group with a personnel update.
  - 5.4 A. Marsh-Peek reported on the new student orientation format.
  - 5.5 A. Cederberg reported on changes to the scholarship timeline.
  - 5.6 D. Coates reported the IDEA committee meets this Friday, March 22<sup>nd</sup> to finalize a recommendation.
  - 5.7 T. Welsh reported on software upgrades noting College Scheduler is ready for fall implementation.
6. Other – None presented
7. Reality Check
  - Lockdown Procedures
  - Safety Training for Adjunct Instructors
8. Kudos!
  - To Alisha Cederberg, Brian Lueth and Steve Doherty for their work on the scholarship program.
  - To Laura Cosby, Mike Collins, EJ Bast, Sarah Hubbell and Alisha Cederberg for making the drive in when campus was closed to take part in the ReUp partnership review.
  - Sabrina Kooy, Strengths Ambassador, for keeping everything running smoothly with the resignation of the Strengths Program Manager.
  - To Bonita Bates for her diligence and hard work in managing the resignation of the Student Strengths Program Manager.
  - To Coty Dunten and Angela Marsh-Peek for their work and soon to be implementation of College Scheduler.
  - To Mary McConnell for her leadership and hard work with the 2019 Career Fair.
  - To Cathy Colella for her leadership in Employee Engagement and leading the “Trust” Exercise.
  - To Tim Welsh and his crew for everything they do to keep things running.
  - To all who helped with the Food Share Program.

9. Meeting Feedback
  - 9.1 Agenda Items – As stated

10. Adjourn: The meeting adjourned at 9:07 a.m.

Next Meeting: April 17, 2019 at 8:30 a.m. in room 4380.

Future Agenda Items:

- Noel-Levitz Programs of Study and Next Steps – Cosby
- Transfer Credit Update
- Roster Verification and ECARS – Eagan
- Guided Pathways Work Hubs – Cosby/Eagan (May 15, 2019)